

# **St. Ambrose School**

## **One-to-One Technology Addendum**

### **Introduction**

This is an addendum to the Parent/Student Handbook 2012-2013 and encompasses both the one-to-one program and the Internet use agreement and is applicable to all 6<sup>th</sup> – 8<sup>th</sup> grade students participating in St. Ambrose's one-to-one technology program.

### **In School Usage**

The students will use iPads in many ways during the school day including, but not limited to:

- Saving files to their Drop boxes or the Cloud to have them accessible from any iPad or computer
- Using various apps for word processing/note-taking
- Using apps such as Channel 1 or USA Today for current events
- Designing and giving presentations using Prezi Viewer or CloudOn
- Using Google Earth, World Map, or others for geography
- Using Constitution and MyCongress for civics
- Accessing the Internet to research information needed for class projects
- Reading and interacting with eTextbooks
- Using Bible apps to look up passages and using other Biblical resources
- Sending assignments to teachers
- Interacting with teachers and classmates utilizing Edmodo
- Taking quizzes and other formative assessments

During school, students are to use the iPads only as indicated above (including other activities that teachers deem applicable and fit for students' learning benefit), and should view the iPads first and foremost as tools for enhancing their learning and educational experience at St. Ambrose School.

### **Internet Usage**

Internet access offers vast, diverse, and unique resources to both students and teachers. Our goal in providing this service to teachers and students is to promote educational excellence in schools by facilitating resource sharing, innovation, and communication.

- 1) Acceptable Use - The purpose of NSFNET, which is the backbone network to the Internet, is to support research and education in and among academic institutions in the United States by providing access to unique resources and the opportunity for collaborative work. The use of this account must be in support of education and research and consistent with the educational objectives of St. Ambrose School. Use of other organization's network or computing resources must comply with the rules appropriate for the network. Transmission of any material in violation of any US or state regulation is prohibited. This includes, but is not limited to copyrighted material, threatening or obscene material, or material

protected by trade secret. Use for commercial activities is generally not acceptable. Use for product advertisement or political lobbying is also prohibited.

- 2) Privileges - The use of the Internet is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges. (Each student who uses this account will be part of a discussion with a faculty member pertaining to the proper use of the network.) The system administrator will deem what is inappropriate use and their decision is final. Also, the system administrators may close an account at any time as required. The administration, faculty, and staff of St. Ambrose may request the system administrator to deny, revoke, or suspend a specific user's access.
- 3) Network Etiquette - You are expected to abide by the generally accepted rules of network etiquette. These include (but are not limited to) the following:
  - a) Be polite. Do not get abusive in your messages to others.
  - b) Use appropriate language. Do not swear, use vulgarities or any other inappropriate language. Illegal activities are strictly forbidden.
  - c) Do not reveal your personal address or phone number or the address or phone number of students or colleagues.
  - d) Note: Students may **NOT HAVE ACCESS TO FACE BOOK, CHAT ROOMS OR TWITTER HERE AT ST. AMBROSE SCHOOL.**
  - e) Do not use the network in such a way that you would disrupt the use of the network by other users.
  - f) All communications and information accessible via the network should be assumed to be private property.
- 4) St. Ambrose School makes no warranties of any kind, whether expressed or implied, for the service it is providing. St. Ambrose School will not be responsible for any damages you suffer. This includes loss of data resulting from delays, non-deliveries, miss-deliveries, or service interruptions caused by it's own negligence or your errors or omissions. Use of any information obtained via the Internet is at your own risk. St. Ambrose School specifically denies any responsibility for the accuracy or quality of information obtained through its service.
- 5) Security - Security on any computer system is a high priority, especially when the system involves many users. If you feel you can identify a security problem on the Internet, you must notify a system administrator. Do not demonstrate the problem to other users. Do not use another individual's account without permission from that individual. Attempts to log on to the Internet, as a system administrator will result in cancellation of user privileges. Any user identified as a security risk or having history of problems with other computer systems may be denied access to Internet.

- 6) Vandalism - Vandalism will result in cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy data of another user, Internet, or any of the above listed agencies or other networks that are connected to the NSFNET Internet backbone. This includes, but not limited to, the uploading or creation of computer viruses.
- 7) Chain Letters. Chain letters are prohibited on online services and are inappropriate on the Internet. Posting a chain letter to an Internet newsgroup (or via E-Mail on the Internet) may result in your access privileges being terminated.
- 8) Commercial Communication. The vast majority of newsgroups and mailing lists on the Internet are not commercial in nature and participants in such groups may object strongly to commercial postings, solicitations, or advertisements.
- 9) Other Inappropriate Posts. Each newsgroup and mailing list on the Internet focuses on a particular set of topics and the participants do not welcome posts not related to these topics. We suggest that all Internet users become familiar with the guidelines, themes, and culture of the specific newsgroups and mailing list in which they wish to participate. Posting patently inappropriate material on the Internet may result in suspension or termination of your access privileges.
- 10) Copyrighted and Proprietary Materials. Transmitting to the Internet copyrighted or other proprietary material of any kind without the express permission of the right holder is prohibited and will result in termination of your access privileges.

## **Students' Responsibilities**

- iPads should come back each school day **FULLY CHARGED**.
- iPads should be maintained and properly cared for following school procedures.
- Use appropriate grammar instead of texting language.
- Use a respectful tone of voice when posting to discussions. Refrain from posts that tease, bully, annoy, spam, or gossip.
- Keep private information private. This includes telephone numbers, addresses, emails, etc.
- **GET PERMISSION FROM A TEACHER** before posting photos or videos showing yourself or classmates.
- Students **MAY NOT** take or manipulate images, videos, or audio clips that deliberately put others in an unflattering light.
- Parents/guardians must monitor their children's compliance with these expectations

# **St. Ambrose School**

## **One-to-One Technology Addendum Agreement**

I understand and will abide by the attached One-to-One Technology Addendum Agreement. I further understand that any violations of the regulations are unethical and may constitute a criminal offense. If I choose to ignore this agreement or any part of it, I am choosing consequences that may include revocation of my access privileges, school disciplinary action, and/or appropriate legal action.

Student Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

As the parent/guardian of this student, I have read the One-to-One Technology Addendum Agreement. I understand that the Internet access and use of iPads is designed for educational purposes. St. Ambrose has taken precautions to eliminate controversial material. However, I also recognize it is impossible for St. Ambrose School to restrict access to all controversial materials and I will not hold them responsible for materials acquired on the network or on my child's iPad. Further, I accept full responsibility for supervision if and when my child's use of an online account is not in a school setting. I hereby give permission to issue access privileges and use of iPads in the classroom for my child and certify that the information contained on this form is correct.

Parent/Guardian Full Name (please print):

\_\_\_\_\_  
Parent/Guardian Signature: \_\_\_\_\_  
Date: \_\_\_\_\_